

APPENDIX – C

Eligible and Ineligible Expense Guideline for Grants 2026-2027

A Grant Recipient may only use Funding as set out in the Agreement for expenses that are directly related to the Project. If a Grant Recipient is uncertain whether the proposed expenditure is eligible or ineligible, they should contact the AEAAC, prior to making the expenditure.

- Compensation-related expenses - Expenses must be for individuals whose duties are directly and primarily related to activities undertaken as part of the Project. Ineligible items include, but are not limited to:
 - Discretionary severance and separation packages

Travel and Subsistence costs - Travel and subsistence costs include reasonable out-of-pocket expenses in accordance with standard Government of Alberta rates for fieldwork, research and other related activities directly related to and necessary to carry out the activities under the project as set out in the grant agreement. Travel and subsistence costs must not exceed the maximums allowable under the regulations governing the payment of travel allowances pursuant to the Public Service Act. Should your agency use a different standard please identify for pre-approval

- Ineligible items include, but are not limited to:
 - Commuting costs between residence and place of employment
 - Passport and immigration fees
 - Reimbursement for airfare purchased with personal frequent flyer points
- Equipment and supplies - Expenses include reasonable costs for the purchase of equipment and supplies which are directly related to and will be used primarily for the Project. Ineligible items include, but are not limited to:
 - Insurance costs for equipment
 - Costs of construction, renovation of laboratories, office furniture
- Computers - Reasonable expenses related to the purchase of computers that are directly related to and will be used for the Project.
- Services - Reasonable expenses for services that are directly related to the Project. Expenses where personal benefit could be derived are ineligible. Ineligible items include, but are not limited to:
 - Alcohol
 - Monthly parking fees
 - Expenses incurred prior to application approval.
 - Research
 - Insurance costs
 - Development of awareness-raising resources or tools
 - Activities or projects that are within another government department's funding mandate

Common costs for more than one project should be allocated on an estimated usage basis by the various projects.